



UNITED TRIBES
TECHNICAL COLLEGE

United Tribes Technical College (UTTC)

Board of Directors (BOD) Meeting

November 3, 2023 @ 1:31 p.m.

Mandan, Hidatsa, Arikara (MHA) Tribal Headquarters and
ZOOM Teleconference Meeting
New Town, ND

Board Members Present:

1. Chad Counts, Councilman, Turtle Mt. Band of Chippewa Indians (TMBCI), UTTC BOD @1:50pm
2. Lonna Jackson-Street, Chair, Spirit Lake Tribe (SLT), UTTC BOD
3. ReNa Lohnes, Councilwoman, Spirit Lake Tribe (SLT), UTTC BOD *Secretary*
4. Janet Alkire, Chair, Standing Rock Sioux Tribe (SRST)
5. Charles Walker, Councilman, SRST *Treasurer*
6. J. Garret Renville, Chair, Sisseton Wahpeton Sioux Tribe (SWST), UTTC BOD *Vice-Chair*
7. Joan White, Councilwoman, SWST, UTTC BOD
8. Mark Fox, Chair, Three Affiliated Tribes (TAT), UTTC BOD
9. Mervin Packineau, Councilman, TAT, UTTC BOD

Board Members absent:

1. Jamie Azure, Chair, TMBCI, UTTC BOD *Chair*

Others Present:

1. Dr. Leander R. McDonald, President, UTTC
2. Courtney Lawrence, Executive Assistant to the President, UTTC
3. Garrett Ludwig, Kelsch, Ruff, Kranda, Nagle & Ludwig Law Firm *via zoom*
4. Katina DeCoteau, Chief Finance Officer (CFO), UTTC *via-zoom*
5. Dr. Lisa Azure, Vice President of Academic Affairs (VP), UTTC *via zoom*
6. Pete Jahner, President, Kirkwood Bank & Trust *via zoom*
7. Rob Koppinger, CFO, Kirkwood Bank & Trust *via zoom*
8. Marie Baker, Assistant to Chairman Fox, TAT
9. Lovell Overlie, Special Events Coordinator, TAT.

- I. **INVOCATION:** President McDonald provided the invocation.
- II. **CALL TO ORDER:** Director Garret Renville, Vice-Chair, called the meeting to order at 1:31 p.m. Roll call was taken, and a quorum was established.
- III. **APPROVAL OF AGENDA**
Motion #1 by Director Charles Walker, seconded by Director Lonna Jackson-Street, to approve the agenda adding Kirkwood Bank discussion under new business. Motion passed by unanimous decision by all present.

IV. APPROVAL OF MINUTES

October 6, 2023, UTTC Board Meeting minutes.

Motion #2 by Director Janet Alkire, seconded by Director Mark Fox, to approve the minutes of October 6, 2023. Motion passed by unanimous decision by all present.

V. CONSENT AGENDA

All directors and division reports were submitted for approval: Campus Services, College Relations, Campus Planner, and Safety & Security.

Motion #3 by Director Lonna Jackson-Street seconded by Director ReNa Lohnes, to approve the Consent Agenda. Motion passed by unanimous decision by all present.

VI. PRESIDENTS REPORT

President McDonald presented his report and highlighted the main events for the month of October.

Motion #4 by Director Mervin Packineau seconded by Director Lonna Jackson-Street, to approve the President's Report. Motion passed by unanimous decision by all present.

FINANCE REPORT

Katina DeCoteau, Chief Finance Officer, presented the Human Resources and Finance reports for the month of October.

Motion #5 by Director ReNa Lohnes, seconded by Director Joan White, to approve the Finance report. Motion passed by unanimous decision by all present.

Kirkwood Bank & Trust Savings

Pete Jahner and Rob Koppinger, Kirkwood Bank, presented a proposal to move \$10 million of \$23 million in the current UTTC savings account to a new savings account, which will be fully accessible if needed for operations, and will be guaranteed through Kirkwood pledges and Federal Deposit Insurance Corporation (FDIC). The \$10 million will earn 5% interest and the remaining \$13 million balance will earn 1.25% compared to the current .75% interest rate earned.

Motion #6 by Director Janet Alkire, seconded by Director Lonna Jackson-Street, to approve the proposal as presented. Motion passed 6 in favor, 2 opposed, 1 abstaining, and 1 not present. Motion carried.

Employee Retention Tax Credit (ERTC)

Katina DeCoteau presented the ERTC. This ERTC is a tax credit for businesses and tax-exempt organizations that retained employees during the COVID-19 pandemic either when they were shut down due to a government order or when they had a decline in gross receipts during certain eligibility periods in 2020 and 2021. Sheridan Wealth Advisors is recommended as a sole source as they have been endorsed by the National Junior College Athletic Association and the Association of Community College Trustees.

Motion #7 by Director Charles Walker, seconded by Director Lonna Jackson-Street, for President McDonald to sign the Letter of Engagement with Sheridan Wealth Advisors to submit an ERTC application on behalf of UTTC per the Sole Source Policy. Motion passed by unanimous decision by all present.

ACADEMIC AFFAIRS REPORT

Dr. Lisa Azure, VP of Academic Affairs, presented the Academic Affairs report for the month of October.

Motion #8 Director Chad Counts, seconded by Director ReNa Lohnes, to approve the Academic Affairs report. Motion passed by unanimous decision by all present.

VII. UNFINISHED BUSINESS

No unfinished business at this time.

VIII. NEW BUSINESS

Bookstore Inventory Policy

President McDonald presented the Bookstore Inventory policy.

Motion #9 by Director Charles Walker, seconded by Director Joan White, to approve the Bookstore Inventory Policy. Motion passed unanimous decision by all present.

IX. ADJOURNMENT

Next meeting will be held November 29, 2023, at Sky Dancer Casino, hosted by the Turtle Mountain Band of Chippewa Indians, and include a tour of the newly opened waterpark.

Motion #10 by Director Janet Alkire, seconded by Director Joan White, there being no further business to come before the board today, November 3, 2023, the meeting adjourned at 1:50 p.m. Motion passed by unanimous decision by all present.



ReNa Little-Lohnes, Secretary
UTTC Board of Directors

Approval of November 3, 2023, Board Minutes

Motion #2 by Director Janet Alkire, seconded by Director J.Garret Renville, to approve minutes of November 3, 2023, UTTC Minutes. Motion passed by unanimous decision by all present November 29, 2023.